

## Role of Office of Career Services

Drawing on six years of rolling up of our sleeves and helping participants, we have created powerful and unique career solutions.

- Career Counseling Appointments
- Career Assessments
- Advisory and Advocacy
- Career : Class Orientations
- Industrial Liaison
- Career Fairs
- Career Workshops/Seminars
- Recruitment Drives
- Induction Sessions
- Mock Interviews
- Job Placements
- Continuous Job Development and Placement Assistance



# OCS TRIBE

## Director's Desk

Overarching stewardship in providing Advisory, Advocacy and Placement for UMT stakeholders with the spirit of shaping them as future leaders, developing policies and procedures with aim to enhance employability potential of UMT participants. Keeping watch on market trends, requirements and challenges. Development of task teams for swift implementation of envisaged plans aligned with the visions of UMT.



## Manager's Desk

Managing, Controlling and Planning  
Corporate Liaison  
Connect with UMT Stakeholders



## Zareen's Desk

Project Handling  
Portal Administration  
Graduate Placement  
Graduate Directory  
Report Writing  
Social Media



## Bilal's Desk

Handling and Administering (OCS - SCA Campus)  
Grooming of SCA Participants  
Student Coordination



## Maria's Desk

Branding  
Job Posting and CV Extraction  
Departmental Coordination  
Job Leads  
Internships Correspondence Coordinator



## Saira's Desk

Project Lead DevOps  
Human Capital Development Forum (HCDF)  
- A Think Tank  
Innovation Champions Boot Camp and Club  
(ICBCC)  
Advisory and Advocacy to Stakeholders  
Talent Deficit Reduction Program Manager  
Personal Branding Audio Visual Tool Kit  
Development



## Sannan's Desk

Market Research Database  
WhatsApp Group (OCS)  
Field Visits  
Office Coordination  
Career Club



## Kubra's Desk

Student Career Counseling  
Psychometric Testing  
Career Assessment



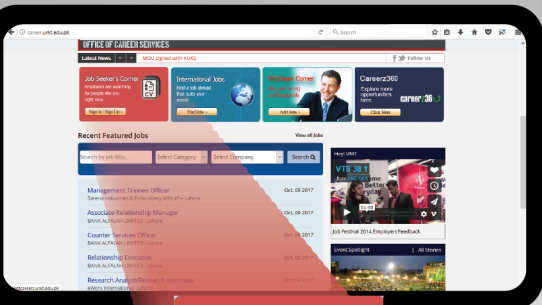
## Ajwad's Desk

Lead Creative Engine  
Graphic Designing  
Animation Developing  
Office Coordination  
Student Coordination



Visit OCS


2nd Floor, Admin Building, UMT Lahore



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Full Name

Email

Contact Number

Student Id  Please Select

Schools/Institute  Please Select

Degree  Select Degree  Specialization

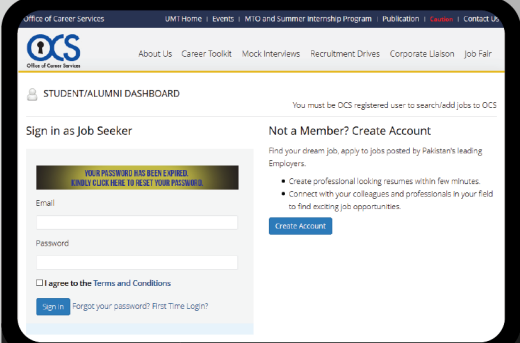
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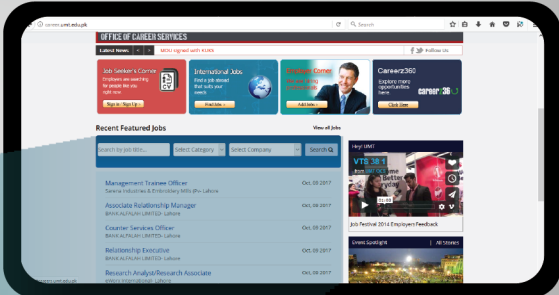
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Relationship Executive BANK ALFALAH LIMITED- Lahore	Oct. 09 2017
Research Analyst/Research Associate eWork International- Lahore	Oct. 09 2017



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# Innovation Champions Boot Camp & Club (ICBCC)

Driving Innovation Champions by Challenging the Convention

Innovation is the Name of Career Game

The Office of Career Services (OCS) under the umbrella of "Human Capital Development Forum (HCDF) - A Think Tank" is going to launch a 360 Innovation Hub with the caption of Innovation Champions Boot Camp and Club (ICBCC).

The question may arise in your mind that why ICBCC and why should we be a part of it?

The one who has innovative mindset will get to his/her dream career in life.

It doesn't matter if you are not an Extra-Ordinary participant. You are someone who has the desire to be groomed and polished to emerge as a Winner,

## THEN COME & JOIN ICBCC

ICBCC will help you to transform your ideas into reality through rigorous mentoring sessions.

Create your own niche to emerge as champion through innovative mindset

## Innovation is Everybody's Responsibility

Join us at this experiential innovation and intellectual health Boot Camp, and develop the awareness, understanding and skills. Start the incredible journey of taking yourself to glory via imagination and illumination.

For any further queries, visit Office of Career Services, 2nd floor of Admin Building or contact at [icbc.club@umt.edu.pk](mailto:icbc.club@umt.edu.pk)

